

Consumer Unity and Trust Society (CUTS) is a leading think-tank working on economic and public policy issues. From its modest beginnings in 1983, CUTS has grown significantly as a local and global research and advocacy group in addressing the challenges to enhance consumer welfare. From a small voluntary consumer non-governmental organisation (NGO) working locally in Rajasthan, a state in North West India, to make consumers aware of their rights and seek resolution of their grievances, CUTS has over time progressed to policy research and network-based advocacy on various public policy issues at state, national, regional and international levels.

Its work spans a multi-pronged agenda targeted to the realisation of CUTS' Vision of 'Consumer sovereignty' and its Mission of 'consumer sovereignty in the framework of social justice, economic equality and environmental balance, within and across borders.

CUTS work now revolves around three verticals: Rules-based Trade, Effective Regulation and Good Governance. This graduation happened organically because of the demands made on CUTS to work on policy issues, which would enhance consumer welfare, with the realisation that consumers need to be protected upfront and not only ex post.

Please refer link for more information <https://cuts-international.org/>

JOB CODE: CUTS80SRA

VACANCY: Senior Research Associate (Public Policy)

Desired Starting Date: Immediate

JOB PROFILE

We seek an experienced Senior Research Associate (SRA) with expertise in public policy research, covering areas like jobs, doing business, regulatory issues, competitiveness, economic reforms, to be a part of a dynamic research team within CUTS. The SRA will collect primary and/or secondary data for preparing research reports, writing briefing papers, monographs, viewpoint papers etc. Knowledge of practical aspects of economic policy issues and background in economics or law is required. This will involve working with different teams within CUTS to develop, capacitate and deliver the research.

RESPONSIBILITIES

- Carry out primary and secondary research that would help strengthen advocacy initiatives.
- Analyse and interpret results of studies, and prepare reports detailing findings, recommendations, or conclusions.
- Research and analysis with respect to proposed legislation and regulations.
- Prepare research reports, writing briefing papers, policy briefs, discussion papers etc.
- Make recommendations for programmes and policies based on research findings.
- Consult with government officials research agencies and representatives of other stakeholders.
- Assist in organising and conducting surveys, events, etc.
- Liaison with funders and prepare project proposals, concept notes, etc.

PERSONAL ATTRIBUTES

- **Communicate Effectively:** Speak, listen and write in a clear, thorough and timely manner using appropriate and effective communication tools and techniques;
- **Analytical Skills:** Able to analyse and write on complex issues and emerging national and global trends;
- **Creativity/Innovation:** Develop new and unique ways to improve operations of the organisation and to create new opportunities;
- **Planning & Organising:** Able to multitask, prioritise, and manage time efficiently;
- **Relationship Management:** Anticipate, understand, and respond to the needs of internal/external clients/relevant stakeholders to meet or exceed their expectations within the organisational parameter;
- **Make Decisions:** Assess situations to determine the importance, urgency and risks, and make clear decisions which are timely and in the best interests of the organisation;
- **Cultural Understanding:** Understands different perspectives and is able to work comfortably in multi-cultural environment;
- **Accountability:** Self-starter with a strong sense of initiative and focused on results; ability to manage multiple projects.

QUALIFICATIONS AND EXPERIENCE

- Post Graduate from an institute of good repute in Public Policy, Economics, Law and/or regulatory affairs;
- 4-6 years of professional experience;
- Previous experience of public policy research/publication/advocacy will be desirable;
- Experience of working in a multicultural environment.

TECHNICAL COMPETENCIES

A good working knowledge of quantitative and qualitative research with strong analytical skills and exceptional project management skills;

COMPENSATION

CUTS recognises that the right candidate will have a significant impact on the success of the

organisation and is prepared to offer an attractive compensation package for the non-profit sector, commensurate with experience.

LOCATION

The position will be based in CUTS headquarters in Jaipur. Occasional travel around India with potential for international travel to partners and conferences will be expected.

TO APPLY

Qualified candidates should send their resumes to careers@cuts.org, along with a cover letter highlighting your suitability for the position. Please mention job code in subject line of application. Any application received without the appropriate job code will not be considered.

Given the large volumes of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are shortlisted. If you do not hear from our end within 30 days after the submission of the application, please consider that you have not been shortlisted.

CUTS is an equal opportunity employer and considers all applicants on merit without regard to race, national origin, religious beliefs, gender, marital status or physical disability. Women candidates, however, are encouraged to apply.