Consumer Unity & Trust Society (CUTS) is a leading think-tank working on economic and public policy issues. From its modest beginnings in 1983, CUTS has grown significantly as a local and global research and advocacy group in addressing the challenges to enhance consumer welfare. From a small voluntary consumer non-governmental organisation (NGO) working locally in Rajasthan, a state in North West India, to make consumers aware of their rights and seek resolution of their grievances, CUTS has over time progressed to policy research and network-based advocacy on various public policy issues at state, national, regional and international levels.

Its work spans a multi-pronged agenda targeted to the realisation of CUTS' Vision of 'Consumer sovereignty' and its Mission of 'consumer sovereignty in the framework of social justice, economic equality and environmental balance, within and across borders.'

CUTS work now revolves around three verticals: Rules-based Trade, Effective Regulation and Good Governance. This graduation happened organically because of the demands made on CUTS to work on policy issues, which would enhance consumer welfare, with the realisation that consumers need to be protected upfront and not only ex post.

Please refer link for more information https://cuts-international.org/

JOB CODE: CUTS72FPO

VACANCY: Programme Officer/Senior Programme Officer – FPO

JOB PROFILE

We are currently seeking an energetic candidate with programme management skills, financial management and communication skills to help design, organize, and execute social development/impact programmes having strong elements of evidence based research, outreach, advocacy, capacity building and events of national and international scale.

Experience of working in a high pressure multicultural environment with varied stakeholders including the government and non-governmental agencies is an integral part of our requirement.

Consumer Unity and Trust Society (CUTS) is an equal opportunity employer and considers all applicants on merit without regard to race, national origin, religious beliefs, gender, marital status or physical disability. Female candidates are encouraged to apply.

Responsibilities

The Programme Officer/Senior Programme Officer will perform a wide range of duties including some or all of the following:

- Managing the overall operations of Farmer Producer Organization (FPO).
- Mobilization of farmers and Formation of Farmer Interest Groups (FIG), conducting share collection drive.
- Selection of CEOs, Accountants and LRPs for FPOs in their respective area.
- Plan and coordinate with the project team to complete the desired objectives.
- Liaison with Government and Private players organizing capacity building events,
- Preparation of communication materials, documentation of periodical reports, case studies, MIS etc.
- Supporting senior team for making FPO business plan.
- Conduct Capacity building programs, training, and workshop for enhancing the business skills of FPO CEOs and BoD members

Qualifications and Experience

- Master's in Development Studies - Agribusiness / Rural Management.
- 3 to 4 years for **Programme Officer** and 5 to 6 years for **Senior Programme Officer** experience in a programme management role in the non-profit sector.
- Prior experience working with Farmer Producer Organizations will be desirable.
- Experience working in farm-based govt. projects will be an added advantage.
- Proficiency in the use of Word, Excel, Accounting Tools, Databases etc.
- Willingness to travel nationally and internationally
- He/she must be having experience in Farmer Producer Company (FPC) operation. Having knowledge of FPC legal compliance. Experience linkage with marketing players and financial institution.

Personal Attributes

- **Communicate Effectively**: Speak, listen and write in a clear, thorough and timely manner using appropriate and effective communication tools and techniques;
- **Creativity/Innovation:** Develop new and unique ways to improve operations of the organization and to create new opportunities;
- **Planning & Organising:** Able to multitask, prioritize, and manage time efficiently;
- **Relationship Management:** Anticipate, understand, and respond to the needs of internal/external clients/relevant stakeholders to meet or exceed their expectations within the organizational parameter;
- **Make Decisions:** Assess situations to determine the importance, urgency and risks, and make clear decisions which are timely and in the best interests of the organization;
- **Cultural Understanding:** International mind set, understands different perspectives and is able to work comfortably in multi-cultural environment;

- **Accountability:** Self-starter with a strong sense of initiative and focused on results; ability to manage multiple projects within ambiguous and undefined parameters.

COMPENSATION

CUTS recognise that the right candidate will have a significant impact on the success of the organisation and is prepared to offer an attractive compensation package for the non-profit sector, commensurate with experience.

LOCATION

The position will be based in CUTS headquarters in Jaipur/Chittorgarh. Occasional travel around India with potential for international travel to partners and conferences will be expected.

TO APPLY

Qualified candidates should send their resumes to careers@cuts.org, along with a cover letter highlighting your suitability for the position. Please mention job code in subject line of application. Any application received without the appropriate job code will not be considered.

Given the large volumes of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are shortlisted. If you do not hear from our end within 30 days after the submission of the application, please consider that you have not been shortlisted.

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