

Recruitment – Sr. Programme Officer

Consumer Unity & Trust Society (CUTS) is a leading think-tank working on economic and public policy issues. From its modest beginnings in 1983, CUTS has grown significantly as a local and global research and advocacy group in addressing the challenges to enhance consumer welfare. From a small voluntary consumer non-governmental organisation (NGO) working locally in Rajasthan, a state in North West India, to make consumers aware of their rights and seek resolution of their grievances, CUTS has over time progressed to policy research and network-based advocacy on various public policy issues at state, national, regional and international levels.

Its work spans a multi-pronged agenda targeted to the realisation of CUTS' Vision of 'Consumer sovereignty' and its Mission of 'consumer sovereignty in the framework of social justice, economic equality and environmental balance, within and across borders.'

CUTS work now revolves around three verticals: Rules-based Trade, Effective Regulation and Good Governance. This graduation happened organically because of the demands made on CUTS to work on policy issues, which would enhance consumer welfare, with the realisation that consumers need to be protected upfront and not only ex post.

Please refer link for more information <https://cuts-international.org/>

JOB CODE: CUTS111SPO-Agri

VACANCY: Senior Programme Officer, Jaipur, Rajasthan

DESIRED STARTING DATE: Immediate

JOB PROFILE

We are currently seeking an energetic candidate with strong programme management, financial management and communication skills to help design, organize, and execute social development/impact programmes having strong elements of evidence-based research, outreach, advocacy, capacity building and events of national and international scale. Experience of working in a high-pressure multicultural environment with varied stakeholders including the government and non-governmental agencies is an integral part of our requirement.

Key Responsibilities:

A. Programme Planning and Implementation

- Design and implement agriculture-focused programmes aligned with CUTS's mission, including; Sustainable agriculture practices, Climate-resilient farming, FPO strengthening and market linkages, Agri-value chain development, Business development, Fisheries, Renewable energy in Agri sector and other relevant programmatic areas.
- Develop annual and multi-year project plans, including logical frameworks and results-based monitoring systems, Prepare detailed budgets and financial plans for agriculture projects.
- Lead planning and execution of Farmer trainings and capacity-building programmes, Mobilisation campaigns, Exposure visits, Marketing events and National and international conferences on agriculture and rural development.
- Integrate technology and innovation (AI, digital advisory tools, etc.) in agriculture programmes.
- Ensure compliance with donor guidelines and organisational policies.

B. Programme Monitoring

- Develop and implement Monitoring & Evaluation (M&E) frameworks
- Track project progress against indicators and milestones and timeline.
- Prepare high-quality documentation, Progress reports Donor reports Case studies and policy briefs, invoice with supporting documents and communication materials related to the project.
- Ensure effective utilisation of project budgets and monitor expenditures, financial reporting in coordination with finance team.
- Maintain accurate programme documentation and records
- Mentor members of programme team in programme monitoring

Qualifications and Experience

- Master's degree in: Agriculture Sciences / Agribusiness / Rural Development / Social Work / MBA/or Equivalent.
- Ph. D. in relevant stream will be highly preferred.

- 5–7 years (minimum) experience in programme management in agriculture or rural development.
- Experience working with different networkers, FPOs, Fisheries collectives, farmer collectives, or agri-value chains Donor-funded projects.
- Strong understanding of Sustainable agriculture, Agri-policy and rural livelihoods, Financial and budget management.
- Willingness to travel locally, nationally and internationally as and when required.

Skills:

- Strong programme and project management skills
- Excellent written and verbal communication
- Financial planning and budget tracking expertise
- Ability to manage multiple projects and deadlines
- Strong analytical and problem-solving skills
- Stakeholder management and partnership-building ability
- Willingness to travel extensively

COMPENSATION

CUTS recognizes that the right candidate will have a significant impact on the success of the organisation and is prepared to offer an attractive compensation package for the non-profit sector, commensurate with experience.

JOB LOCATION

- **The position will be based in CUTS headquarters in Jaipur, Rajasthan, India.**
- Travel would be required as per project needs.

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To Apply Qualified candidates should send their resumes to recruit@cuts.org, along with a cover letter highlighting your suitability for the position. Please mention job code in subject line of application. **Any application received without the appropriate job code will not be considered.** Given the large volumes of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are shortlisted.