

## **Job Code: CUTS18DIR**

**Vacancy:** Director, Grassroots Initiatives

### **Job profile**

We are currently seeking a seasoned campaigner for a Director level position at CUTS, Jaipur to design and implement our community development agenda in Rajasthan. We are looking for an energetic, self-motivated, result oriented and committed person. The candidate should possess wide ranging project management skills and hands on experience at village or block level. Experience of working in a multicultural environment with varied stakeholders including the government and non-governmental agencies is an integral part of our requirement.

CUTS is an equal opportunity employer and considers all applicants on merit without regard to race, national origin, religious beliefs, gender, marital status or physical disability. Female applicants are encouraged to apply.

### **Responsibilities**

- Will be responsible for conceptualizing and developing programme policies, planning and review.
- Liaising with all relevant stakeholders in a community development space which include State Government, local Panchayat etc.
- Identify areas which require CBO/CSO intervention for local development needs
- Develop proposals to meet these requirements, identify donors and liaise with them
- Communication and advocacy with all stakeholders, CUTS staff and partners
- Monitoring of regular activities and preparation of reports.
- To appraise, monitor and review partners' work.
- To write impact stories.
- Other work as assigned by the organisation from time to time.
- Manage field and programme staff and motivate them to perform continuously with integrity

### **Qualifications and Experience**

- Post Graduate in Social Sciences/Social Work/Rural Development/Rural Management.
- Minimum 8-10 years, preferably with reputed NGOs of which at least two years in a leadership position with management responsibilities
- Knowledge of subject areas such as SHGs, water, sanitation, disability will be an added advantage.

### **Skills**

- Project management skills.
- Community mobilisation skills.
- S/he should be a skilled communicator and be able to convey his/her ideas with clarity and originality in both Hindi and English language.
- Should be able to reconcile the diverse needs of various stakeholders.
- Should be organised, motivated and work well alone as well as with a team.
- The candidate should have high level of commitment and integrity.
- Basic computer skills

### **Compensation**

CUTS recognizes that the right candidate will have a significant impact on the success of the organization and is prepared to offer an attractive compensation package for the non-profit sector, commensurate with experience.

### **Location**

The position will be based in CUTS Head Office in Jaipur but travel in Rajasthan and to Delhi maybe frequent. Occasional travel around India with potential for international travel to partners and conferences will be expected.

### **To apply**

Qualified candidates should send their resumes to [recruit@cuts.org](mailto:recruit@cuts.org), along with a cover letter highlighting their suitability for the position.

Please mention job code in subject line of application. Given the large volumes of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are shortlisted.

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