

**JOB CODE: CUTS36APA**

**VACANCY: Assistant Policy Analyst (Economist), Jaipur**

### **Job Profile**

We seek an experienced and dedicated Assistant Policy Analyst to lead a dynamic research team within CUTS's Centre for Competition Investment and Economic Regulation's (CCIER). The Assistant Policy Analyst will collect primary and secondary data for preparing research reports, writing briefing papers, monographs, viewpoint papers etc. Knowledge of practical aspects of economic theory, econometrics, economic policy is highly desirable. Experience in labour economics and knowledge of law and policies will be an added value.

### **Responsibilities**

- Carry out independent primary and secondary research
- Analyse the data collected and develop report on findings
- Analyze and interpret results and articulate recommendations, or conclusions
- Research and analyses of legislations, policies and regulations
- Prepare research reports, writing briefing papers, monographs, viewpoint papers etc.
- Consult with government officials and staff, civic bodies, and research agencies
- Assist in organizing and conducting surveys
- As and when necessary, help select external service providers/partners for projects and liaise with them for implementation of deliverables according to time lines
- Work closely with the Centre Head, CCIER for strategy, planning and time lines of research activities

### **Qualifications and Experience**

- Post Graduate in Economics;
- 3-5 years of professional experience of working with reputable organizations/ think tanks;
- Experience or knowledge in labour economics is highly desirable;
- Previous experience in public policy research and leading research teams

### **Technical Competencies**

Good working knowledge and proven experience of quantitative and qualitative research with strong analytical skills.

### **Skills**

- High degree of comfort in the use of economic principles in the analysis of field data, familiarity and experience on econometrics and statistical packages such as Stata, SPSS and data analysis
- Excellent writing skills for research papers as well as mass publications
- Excellent communication skills both verbal and written
- Passionate about research
- Great team player
- Ability to generate goodwill with working partners and
- Ability to manage parallel tasks and deliver on time to meet internal and external deadlines.

### Compensation

CUTS recognizes that the right candidate will have a significant impact on the success of the organization and is prepared to offer an attractive compensation package for the non-profit sector, commensurate with experience.

### Location

**The position will be based in CUTS headquarters in Jaipur.** Occasional travel around India with potential for international travel to partners and conferences is expected.

### To apply

Qualified candidates should send their resumes to [recruit@cuts.org](mailto:recruit@cuts.org), along with a cover letter highlighting your suitability for the position. Please mention job code in subject line of application. Any application received without the appropriate job code will not be considered. Given the large volumes of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are shortlisted.

### Consumer Unity & Trust Society (CUTS) International

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